**FRIENDS OF THE BUDA LIBRARY**

Minutes of Board Meeting—Wednesday, October 7 2022

Board Members Present: Roberta Haas, Blanca Houston, Zach Teegardin, Stephanie Pecuch, and Cheryl Bollish

Board Members Absent: none

Others Present: Melinda Hodges, Carla Woodworth

**CALL TO ORDER**

Meeting called to order at 6:34 pm by Roberta Haas, President. Meeting was conducted online via ZOOM.

**ACTION ITEMS**

1. **Board minutes:** Motion made by Blanca and seconded by Zach to approve minutes from the September 7, 2022 Board meeting. All were in favor.
2. **Treasurer’s report:** Zach Teegardin provided emailed reports. Balance in Money Market is. Balance in Checking account is. Motion made by Blanca and seconded by Stephanie to accept the Treasurer’s report. All were in favor. Treasurer’s report is attached to meeting minutes.

**LIBRARIAN’S REPORT**

Preliminary FY2022 Year End Statistics

193,279 items circulated

Digital items: 26,712 Children’s materials: 107,599

Teen materials: 7,792 Audio books on CD: 5,480

Video recordings: 6,356

72,109 library visits

655 programs with 12,885 participants

55,971 sessions on the website

6,288 public computer uses

18,633 WIFI uses

1,662 study room uses

109 volunteers worked 924 hours

**Upcoming events:**

Weekly events:

ESL Conversation Class (in partnership with Community Action) for English Language Learners – Mondays and Wednesdays at 10:30 am in (Library Conference Room)

Toddler Storytime: Mondays and Tuesdays (in the Program Room) at 10:30 am

Teen Club will be on Mondays at 4:30 pm in the Craft Room.

Homeschool Adventures: Tuesdays in the Craft Room

6 – 8-year-olds at 1:30 pm

9 – 11-year-olds at 3:00 pm

Preschool Storytime: Wednesdays and Thursdays (in the Program Room) at 10:30 am

Afterschool classes for students from 5-11 years old on Wednesdays at 4:00 pm.

Bilingual Storytime: Thursdays at 1:00 pm for toddlers, preschoolers, and their families (in the Program Room)

Come-and-go activities for students from 5-11 years old on Thursdays from 3:30 pm – 5:00 pm.

Family Storytime: Thursdays at 6:00 pm (in the Program Room)

Play, Learn, Grow sessions 3-5: Friday October 7th, 14th, and 21st.

Learn American Sign Language – Saturdays in October at 10:30 am (Classroom)

Monday, October 3rd – Makers’ Lab Class: Inkscape at 6:30 pm

Wednesday, October 4th – Beginner Cooking Class, presented with the Hays County Food Bank; 6:00 pm (Craft Room)

Wednesday, October 4th – Buda Bibliophiles Book Club – Where the Crawdads Sing by Delia Owens at 6:00 pm (Classroom)

Saturday, October 8th: Touch a Truck event at 10:00 am (CHL Parking Lot)

Wednesday, October 12th – Buda Reads Book Club; The Trees by Percival Everett at 4:00 pm (Library Conference Room)

Wednesday, October 12th – D&D Campaign at 6:00 pm in (Craft Room)

Thursday, October 13th – Making Comics: an intro to visual storytelling at 6:30 pm (Makers’ Lab)

Monday, October 17th – Makers’ Lab Craft Night at 6:30 pm

Wednesday, October 19th: IMAC Adult Art Class at 6:00 pm (Craft Room)

Thursday, October 20th: Be a Mental Health Ally at 6:00 pm (Multipurpose Room)

Saturday, October 22nd: Vegetable Gardening at 10:30 am (Library Conference Room)

Monday, October 24th: Read to Therapy Dog Maeby at 4:00 pm

Monday, October 24th – Makers’ Lab Cricut Club at 6:30 pm

Wednesday, October 26th – D&D Campaign at 6:00 pm (Craft Room)

**Personnel**

Lauren Sollohub has joined us as a circulation clerk.

Circulation Clerk Sara Seyl has been offered a position as a librarian in a nearby public library. We wish her well on starting her new career as a professional librarian!

**Strategic Plan Update**

The 2023-2027 Strategic Plan was approved by City Council at their September 20th meeting. It can be downloaded from <https://www.budalibrary.org/173/Strategic-Plan>

**OLD BUSINESS**

We discussed the possibility of having an October pop-up sale and decided not to have the sale.

We will volunteer at the Boo-da Halloween event at City Park on October 29, 4:30-7:30 pm. Roberta, Cheryl and Carla(?) will volunteer, passing out candy, sharing membership information and signing up new members.

Cheryl will compile an information letter/packet and begin visiting new prospective corporate doners over the next two months.

**NEW BUSINESS**

Our big book sale will be in the City Hall multi-purpose room on December 2-5, 2022. Our reservation of the room is Nov. 29 thru Dec. 6. The tentative schedule is Fri. 12/2 – member sale, Sat. 12/3- public sale, Sun. 12/4- public sale & clean-up. We will ask Jaime & Allie to create the sign-up genius document for volunteers. More details to be determined at next board meeting.

Revision of our by-laws are due this year. The committee will be Roberta, Blanca and Stephanie. Our Perks Partner for October is Louie’s Craft BBQ.

Roberta is considering resigning as our president. After discussion, with Carla Woodworth’s guidance. Pursuant to Roberta’s announcement at the Board Meeting yesterday, we write with a follow up. Roberta and I have discussed this issue and feel as though switching roles would be the best option. Since we have been “co-administrators” this year and since most of the communications sent out have contained both of us as co-administrators, the prudent thing is me to assume the role of President and Roberta as Vice President. This way, she will not resign from the Board and efforts to replace someone will not be required.

The bylaws do not mention a situation such as this. This is an administrative or executive decision. And as noted yesterday, the bylaws will have to be updated before years end to reflect situations like this. We will send email notification once everything is finalized. There is a bylaws committee in place.

Minutes submitted by Cheryl Bollish, Secretary.