**FRIENDS OF THE BUDA LIBRARY**

Minutes of Board Meeting—Wednesday, January 5, 2022

Board Members present on ZOOM: Joan Givens, Stephanie Pecuch, Zach Teegardin, Carla Woodworth and Cristin Cooke

Board Members Absent: none

Others Present on ZOOM: Melinda Hodges, Librarian, Blanca Houston, Cheryl Bollish, Nancy Pier, Rita Powell and Roberta Haas.

**CALL TO ORDER**

Meeting called to order at 6:30 p.m. by Joan Givens, President. Meeting was conducted via Zoom.

**ACTION ITEMS**

1. **Board minutes:** Motion made by Zach and seconded by Joan to accept minutes from the November 2021 Board meeting version 2. All were in favor.
2. **Treasurer’s report:** Zach Teegardin providedemailed reports. Balance in the Money Market is $6,124.69. Balance in the Checking account is $24,958.88 Zach reports $447.10 was made at the recent Budafest “pop-up” book sale. Question whether Progressive donation received. Nothing per Zach. Joan will follow up with donor. Motion made by Carla and seconded by Joan to accept the Treasurer’s report. All were in favor. Treasurer’s report is attached to meeting minutes.

**LIBRARIAN’S REPORT**

Upcoming events:

Toddler Storytime: Mondays and Tuesdays (in the Multipurpose Room) at 10:30 am

ESL Conversation Class on Monday and Wednesday mornings at 10:30 am, in the Library Conference Room

Monday Mix-Up will be on Mondays at 4:30 pm.

Homeschool Adventures: Tuesdays at 2:00 pm for 6 – 11 year olds (in the Multipurpose Room)

Fiber Friends for yarn crafters on Tuesdays at 6:00 pm (Reading Room)

Preschool Storytime: Wednesdays and Thursdays (in the Multipurpose Room) at 10:30 am

Buda BLAST: Wednesdays at 4:00 pm for 5 - 7 year olds (in the Craft Room)

Bilingual Storytime: Thursdays at 1:00 pm for toddlers, preschoolers, and their families (in the Program Room)

Buda Kids: Thursdays at 4:00 pm for 8 – 11 year olds (in the Craft Room)

Makers’ Lab Open Hours: Saturdays at 3:00 pm, starting January 15th.

Tuesday, January 4th at 6:00 pm – Makers’ Lab Class: Laser Cutting (Makers’ Lab)

Saturday, January 8th and 15th at 10:30 am – Get to Know Your Sewing Machine (Multipurpose Room)

Wednesday, January 12th at 4:00 pm – Book Club; Maid by Stephanie Land (held online through Microsoft Teams)

Wednesdays, January 12th and 26th at 6:00 pm – Dungeons and Dragons: the Adventure Begins (Craft Room)

Wednesday, January 19th at 6:00 pm – IMAC Art Class: Geometric Acrylic Painting (held online and in-person in the Craft Room)

The library will be closed on Monday, January 17th.

Strategic Plan Update

The application for the Library Strategic Planning Committee has been opened. We will request City Council to appoint members at their February 1st meeting.

The community survey will be available starting Tuesday, January 18th, through social media channels and the website.

Our previous Makerspace Clerk Ashley Frost will be joining the library for her MSIS practicum. She will be performing general library duties and assisting me with the analysis strategic plan survey.

**COMMITTEE REPORTS**

**EVENTS:** Book Club is being suspended with departure of Cristin.

**FUNDRAISING:** Book sale income at Budafest was $447.10; Burdine Johnson donation of $2500 was received and Joan has completed necessary documentation for them; Lions Club letter requesting annual donation has been sent; Marcos Pizza dates have been set up monthly through June (Cristin will share info for future publicity of the event).

**BOOKS:** Nancy and volunteers will meet this Saturday at 10 am to begin inventory and sorting of the boxes in the storage unit. Future dates TBD.

**COMMUNICATION:**  Cristin will be leaving her position effective Feb. 1st. She is working with Joan on logins and pertinent info for transition of emails, Instagram, Facebook and our website.

**ACTION ITEMS:**

New Board members proposed: Blanca Houston, Roberta Haas and Cheryl Bollish have expressed interest in the vacant Board positions. Discussion regarding their qualifications. The current Board highly recommends them for 2022-24 terms. Zach consents to continue as Treasurer and fulfill his term. Stephanie consents to fulfill her term. Officers will be elected at the first Board meeting in February. Roberta expresses consent to be President; Blanca expresses consent to be VP. Secretary position will be discussed and filled at the Feb. Board meeting.

Discussion regarding purchasing a Zoom account. We have been using Cristin’s for meetings but will need to consider purchasing our own or developing another plan. Unlimited Zoom is approximately $150/year. Free accounts are available but time out at 40 minutes. Other options include Microsoft TEAMS. Further investigation and discussion needed. Note that Wild Apricot renewal is coming soon. Anticipate $2100 for 2 years.

Upcoming Annual Membership Meeting: January 30th, 2022 2:00 pm in the City Hall multipurpose room.

* Joan will send an email to membership 10 days prior to meeting.
* Meeting will be via Zoom and in person. Melinda will speak with Micah to make arrangements for the Zoom (or possibly other method).
* Melinda will be out of town, but Kaitlyn will be present on behalf of the Library.
* Annual minutes from 2021 need to be approved.
* Treasurer’s report to be presented.
* Invitation to Buda Lions Club to present their donation has been sent.
* Discussion on the amount to be donated to the Library at the meeting. Carla motioned $15,000 check to be presented at the meeting. An additional $5,000 will be held in reserves for the Library to use as needed during 2022. Total donation is $20,000. Stephanie seconded. All were in favor. Motion passed. Confirmation that monies desired for any Library event will come from the above $20,000 donation, and not be requested as additional funds.

Buda Chamber of Commerce luncheon is scheduled on 1/12/22.

Next meeting will be the Annual Membership meeting on Jan. 30th, 2022, 2:00 pm.

Next monthly Board meeting is Feb. 2, 2022, 6:30 pm.

Meeting was adjourned at 7:25 p.m.

Minutes submitted by Carla Woodworth, Secretary