**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, Dec. 4, 2019

Board Members Present: Marc Hunter, Allison Teegardin, and Joan Givens

Board Members Absent: Blanca Houston and Jaime Lee

Others Present: Roberta Haas, Cecilia Cortez, Carla Woodworth, Martha Anderson, Zack Teegardin, and Melinda Hodges

CALL TO ORDER

Meeting called to order at 6:36 p.m. by Marc Hunter, President.

ACTION ITEMS

1. **Board minutes:** Motions made and carried to accept minutes from Nov. 6, 2019, board meeting.
2. **Treasurer’s report:** Zack Teegardin providedreport through November 2019. He also discussed ongoing spreadsheet revisions to improve clarity. Motions were made and carried to accept report for November 2019. Treasurer’s report is attached to meeting minutes.

LIBRARIAN’S REPORT

Melinda Hodges provided the following report:

Upcoming events:

Toddler Storytime - 10:30 am on Mondays and Tuesdays for children aged 18 months to

36 months.

Dungeons and Dragons: The Adventure Continues: 1st and 3rd Mondays at 6:00 pm in the

Craft Room (returns to 2nd and 4th Monday in January).

Monday Mix-Up for students in 6th grade and up will meet in the Makers’ Lab at 4:30 on

Mondays.

Homeschool Experience for homeschoolers between 5 and 8 years old – 1:30 pm on

Tuesdays. Homeschool art classes will be the second Tuesdays of the month; 5 – 8 year

olds will meet at 1:30 pm and ages 9 and up will meet at 2:45 pm.

Therapy dog Samantha will be at the library on Tuesday, December 3, 10 , and 17 at

3:30 pm to 4:30 pm. Children can practice their reading skills with Samantha.

Fiber Friends – yarn/crochet/thread club for adults; Tuesdays at 6:00 pm in the Teall

Room.

High School Equivalency Exam classes: Tuesdays and Thursdays at 6:00 pm in the

Library Conference Room.

Preschool Storytime - 10:30 am on Wednesdays and Thursdays for children aged 3 – 5

years

Buda BLAST for students in kindergarten to 2nd grade – 4:00 pm on Wednesdays.

Spanish Storytime for toddlers, preschoolers and their families – 6:00 pm on

Wednesdays.

Buda Kids for students in 3rd – 5th grade – 4:00 pm on Thursdays.

Tiny Signers for 6 – 18 month olds; 1st and 3rd Fridays at 10:30 am and 1:30 pm through

December in the Storytime Room.

Financial Class – Educational Planning: Thursday, December 5 at 6:30 pm in the

Classroom.

The Makers’ Lab Open Hours in December are on Saturday, December 7 and 21 from

1:30 pm to 4:30 pm.

Sustainable Wrapping: learn the art of wrapping gifts with sustainable and repurposed

materials. Saturday, December 7 at 10:30 am in the Craft Room

Makers’ Lab Class – Cricut and Iron-on Vinyl Ornament: Tuesday, December 10 at 6:00

pm in the Makers’ Lab.

Astronomy Family Night will be Thursday, December 12 from 5:30 pm to 7:30 pm in

the lobby.

The Holiday Extravaganza will be on Saturday, December 14 from 2:00 pm to 4:00 pm

in the lobby. This event is for 8 to 12 year-olds.

Writers Group: Tuesday, December 17 at 7:00 pm in the Classroom.

A two-week winter break for programming starts December 23; classes will resume

January 6.

The library will close early on Friday, December 13 at 11:30 am, Monday, December

23 at 5:00 pm, and Tuesday, December 31 at 5:00 pm.

The library will be closed on Tuesday, December 24 and Wednesday, December 25.

COMMITTEE REPORTS

**Membership:** Improved activity regarding new members and renewals as Wild Apricot is accessed via our website. We have surpassed new member goals for the year.

**Fundraising Committee:** Roberta Haas said that raffle ticket sales continue. Drawing will be livestreamed at 3 pm on last day of annual book sale (Dec. 8). She also reported that she is still waiting to hear from Chamber of Commerce director about businesses that offer matching programs for fundraising.

**Book Sales:** Annual book sale is being set up and begins Friday, Dec. 6.

DISCUSSION TOPICS

1. Polo Shirts: Marc reported that board members have looked at the Two Socks printing website and agree that it would meet the needs members have for FOBL shirts and merchandise to order on own as needed. Joan Givens said she will contact Two Socks the first part of January as she has been informed that Two Socks is very busy filling Christmas orders right now. In the meantime, she asked members to email her with any ideas about items they might want to purchase in addition to polo shirts (such as caps, long-sleeved wear, etc.).
2. Raffle: Roberta reported ongoing ticket sales seem to be good. Expectation is of robust sales at the annual book sale. Tickets have been purchased in the library as well.
3. Annual Book Sale: Set up started today. Will be ready to go on Friday night. Member list will be at the door and on Wild Apricot Administrator apps that Marc and Joan will have. Marc will have a laptop to process membership payments (new and renewals) at the door.
4. Guardian Tree Design: Artist Gena Destri has provided Marc with the tree design we will use on tee shirts. Goal is to have them available for sale at the annual member meeting on January 26. Dizzy Tees could help Marc with designing the tees if we use them. But, there is a new tee-shirt shop that has opened downtown in the old city annex on Houston St. It was recommended that we check with them to see what they could do for us since they are a local merchant. Members also discussed the importance of recognizing Ms. Destri’s contribution to our efforts.
5. Wild Apricot: Marc reported that glitches have been identified and fixed, and it now is working well for new and renewed membership communications and payments. He also explained “bundled” memberships: Family membership provides 4 memberships; Sponsor level provides 6; Century membership provides 8; and Gold membership provides 10. There has been a request for higher levels of membership, so this will be addressed in the new year, to perhaps increase benefits recognizing $500 memberships. Businesses, for instance, could join and offer bundled memberships as a benefit to employees.

Chamber Luncheon on Wed., Dec. 11, 2019

Roberta will attend for us, and will RSVP to Chamber of Commerce at [info@budachamber.com](mailto:info@budachamber.com) or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center.

INTRODUCTION OF NEW ITEMS FOR CONSIDERATION

Finalize plans for annual meeting that will be on January 26.

Identify board vacancies to be filled at January 26 meeting.

Discuss officers to be proposed and elected at January 26 meeting.

**Next Friends of the Buda Library Board Meeting** will be on Thursday, Jan. 2, at 6:30 p.m. in the classroom just outside the library. *Note the change in date due to the first Wednesday being New Year’s Day.*

Meeting was adjourned at 7:24 p.m.