**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday April 4, 2018

Board Members Present: Martha Anderson, Rita Powell, Marc Hunter, Roberta Haas, and Joan Givens.

Board Member Absent: Lea Ahmed

Others Present: Melinda Hodges, Cecilia Cortez, Pam Nelson, and Nancy Pier.

Meeting called to order at 7 p.m. by Martha Anderson, President.

BOARD MINUTES

Motion made and carried to accept minutes for March 7, 2018.

TREASURER’S REPORT

Lea provided a written report noting total assets of $14,901.75 at end of March. Income for March was $352.11. There were no expenses for the month of March. (Marc Hunter reported that a member donation of $500 was made on March 31, so had not yet posted to the account.) Motion made and carried to accept the Treasurer’s Report. (Copy attached.)

LIBRARIAN’S REPORT

Librarian Melinda Hodges provided a written and oral report as follows:

Upcoming events:

April 7th: The library has partnered with My Munchkin Music to offer a free music class geared for families with children with special needs, aged between 0-5 years. Sensory Music Time will be on Saturday, April 7th at 11:00 am.

Our intern Phillip will teach a class for parents/caregivers on assisting their students in using the library’s online resources at 2:00 pm.

April 9th: The library will host an informative class about how applied behavior therapy can help children on the autism spectrum at 6:00 pm.

April 11th: Buda BLAST for students in kindergarten through 2nd grade, will take place on Wednesday, April 11th at 4:00 pm. This month’s class will focus on Earth Day.

Book Club at 6:00 pm. They will discuss Astrophysics for People in a Hurry by Neil deGrasse Tyson.

We will celebrate spring with our 3rd annual Spring Fling on Saturday, April 14th from 1:00 pm to 4:00 pm. Children of all ages will enjoy this event with storytimes, educational booths, and crafts.

April 19th: Device Advice from 10:30 – noon. Library staff will be ready and available to help people with any questions they have about using their mobile devices or any of the library’s electronic resources.

April 21st: Hays County Master Gardeners at 10:30 am. Marilyn Love will teach a class on Texas Superstars®, specific plants that have been proven to flourish in our Texas heat. The plants are insect-tolerant and highly drought and disease resistant. They provide stunning color and beauty while requiring minimal care and reliance on chemical pest control.

Middle School Mondays for 6th graders and up

* April 2nd : Makerspace Monday
* April 9th: DIY Board Games
* April 16th: Book Club – First Test by Tamora Pierce
* April 23rd: Art Day
* April 30th: Game Day

Buda Kids for students in 3rd-5th grade:

* April 5th: Watercolor Cupcakes
* April 12th : Lego Robotics
* April 19th: Book Club: The Magic Misfits by Neil Patrick Harris
* April 26th: Pop Up Makerspace

Read to Annie – 4:00 – 5:30 on Mondays

Toddler Storytime - 10:30 on Tuesdays

Homeschool Storytime – 1:30 on Tuesdays

Family Storytime - 6:00 on Tuesdays

Preschool Storytime - 10:30 on Wednesdays

Library Personnel Update:

We have posted and interviewed for the new full-time circulation clerk positions (2) and the new full-time programming assistant position.

The Buda Public Library is well represented at the annual Texas Library Association conference in Dallas. Children’s Librarian Martha Sanders is a panel member for the session “Team Up with Home Schools” and Youth Librarian Caitlin Foley is doing an Innovation Lab presentation about our Pop Up Makerspace program.

Staff has also submitted an application for TSLAC’s FY19 Competitive Grant program. This grant would continue the operation and maintenance of our Pop Up Makerspace and provide larger equipment for the Makers’ Lab in our new building.

The library will be closed on Saturday, April 28th during the Weiner Dog Races.

Melinda Hodges provided an oral update on the library building construction, move, and opening. It is only slightly behind schedule, with a move and opening date expected in July 2018. Librarians have toured and inspected the progress, and have submitted a “punch list” of construction needs to be accomplished by completion.

DISCUSSION TOPICS:

Committee Reports

Book Sales Committee chair Pam Nelson said that 15 books were sold at the library, yielding a total of $15.25.

Membership and Fundraising Committees met jointly on March 15. Rita Powell affirmed immediate use of letters developed last month with the Membership Committee to thank new members and acknowledge donations. Committee Member Cecilia Cortez provided copies of a proposed promotional trifold and a flyer to publicize Friends and gain new members and donations. She has been offered “in-kind” donation of services by an Austin printer who wants to support the Buda Library through the Friends by printing the initial run of 300. Updated photographs are needed, so a photo shoot by Cecilia in coordination with Librarian Melinda Hodges will be scheduled ASAP, using 4-5 volunteer models to represent our community. Library staff also have archives of photographs from various activities. Next committee meeting, now held with Fundraising Committee meeting, will be at 7 p.m. on April 5 at the library.

Roberta Haas reported that the Fundraising Committee continues to explore possible grants to support acquisition of library equipment. Additionally at the next meeting on April 5, it will review the list of local merchants who made donations in 2017, and choose in which events the Friends should participate to raise money (such as basket raffles) and to publicize for more members and donations. Roberta has talked with the Chamber of Commerce about including Friends fliers in welcome packets. Current status of Chamber of Commerce welcome packets seems somewhat unclear, and will continue to be explored by Friends. As decided in March, a minimum of once monthly emailed “blasts” of information was initiated the last week of March and sent to members receiving emailed communication.

Short Story Contest for Adults

Marc Hunter provided a proposed flier to announce the 2018 contest, which is accepting submissions through May 31. Any edits should be given to him as soon as possible. Persons agreeing to participate as judges were Melinda Hodges, Leslie Piggott, Cecilia Cortez, Rita Powell, Martha Anderson, and Joan Givens. Others might be added.

Spring Fling Plans

Spring Fling at the library is Saturday, April 14, 1-4 p.m. Each Friends board meeting attendee brought 10 halved and scooped orange peels (from 5 oranges each) so that Spring Fling participants can make eco-friendly bird feeders from emptied orange halves. Martha Anderson was given birdseed by Tractor Supply, and continues to make arrangements with Kohl’s for volunteers and donation that it has provided in the past. Work schedule for Friends who will assist at event was made, with “first shift” Friends agreeing to arrive at noon to set up. Martha and Rita committed to setting up. Joan and Cecilia committed to closing and cleaning up. Any others are welcome to work all or part of the event. Melinda Hodges will print more Friends bookmarks to distribute at this event.

National Book Week

National Library Workers Day is April 10. Friends of the Library will provide each librarian with a succulent plant in a pot.

Two Wheel Brewery Book Club

Marc Hunter said that he will provide Friends of Library member Rosalba Cortez-Concha with brewery staff contact in order to plan proposed book club.

New Publicity

Cecilia Cortez will create and maintain an Instagram account for Friends of the Buda Library. Additionally, David Marino, with the City of Buda, continues to be a resource for publicizing library events and Friends efforts. The Buda Tourism department also is planning to develop promotional packets regarding Parks and Recreation and the Buda Library. Members in ETJ areas outside City of Buda, but served by the library, will increase sharing of events in Next Door.

Summer Reading Program

Proposed t-shirt designs were presented, and one chosen, featuring the “Libraries Rock” theme. Martha Anderson will provide the design to the printer. T-shirts are provided to all Summer Reading Program participants by the Friends.

Financial Training for Nonprofits

Cecilia Cortez learned of a free class on finances being offered by CPAs to board members and staff of nonprofit groups. Martha Anderson and Rita Powell will try to attend. It is 8:30-Noon on June 6, at 3305 Northland Drive, Suite 402, in Austin. RSVP is required to attend: [lmedrano@tscpa.net](mailto:lmedrano@tscpa.net), or 512-445-0044, ext. 117.

Chamber Luncheon on April 11

RSVP to Chamber of Commerce at [info@budachamber.com](mailto:info@budachamber.com) or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center.

NEW ITEMS FOR CONSIDERATION

* Melinda Hodges said that as soon as a definite opening date is scheduled for the new library, she will work with Friends to schedule and organize a special “preview” event for all Friends members. She said she will welcome help from Friends acting as docents to assist with the public grand opening.
* Friends By-Laws will be reviewed by a small work group led by Pam Nelson, and including Roberta Haas, Rita Powell, and Joan Givens. Any proposed changes will be presented at the next board meeting, on May 2.
* Review existing and proposed by-laws to set up a new expense category for Friends to meet unplanned expense needs more efficiently.

Meeting Adjourned at 8:40 p.m. Next Friends board meeting will be on Wednesday, May 2, 2018, at 7 p.m. in the Buda Library.